

~~ADMINISTRATIVE - INTERNAL USE ONLY~~*Registry**Admin-SR*DCI/ICS 6247-87  
25 September 1987

MEMORANDUM FOR:

[Redacted]  
D/PBO

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FROM:

[Redacted]  
Chief, Security, ICS

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VIA:

[Redacted]  
Building Emergency Officer

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SUBJECT:

Fire/Emergency Building Evacuation Plan for  
[Redacted]

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With Fire Prevention Week, 4-11 October 1987, coinciding with the latest growing tensions in the Gulf, the timing appears appropriate for all personnel assigned to [Redacted] to become familiar again with building evacuation procedures. It is therefore requested that the attached Fire/Emergency Evacuation Plan be circulated as soon as possible to each member of your [Redacted] staff. It is believed this familiarization will help reduce problems in and when an evacuation is necessary and further help insure proper execution of the plan.

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To provide adequate support for this plan and monitor the traffic flow from the respective floors, it will be necessary that you designate two (2) individuals, a Primary and Alternate, to be assigned as floor wardens. These wardens should be thoroughly familiar with the overall Building Evacuation Plan. Because of time constraints, it is requested that the floor wardens identify themselves to the undersigned as soon as possible but no later than close of business 2 October 1987, for additional coordination relative to their assigned floors.

Any questions concerning this request or attached Evacuation Plan should be addressed to the undersigned at [Redacted]

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[Redacted]  
Chief, Security, ICS

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Attachment:  
a/s~~ADMINISTRATIVE - INTERNAL USE ONLY~~

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Subject: Fire/Emergency Building Evacuation Plan for

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Distribution: DCI/ICS 6247-87

Original - Addressee

1 - File

1 - Chrono

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25 September 1987

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